



24PROC015560777

**EMBASSY OF GREECE IN OTTAWA**

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October 8th, 2024  
File No. 085.1/758

To: a) **GOLPRO HOLDINGS INC.**  
[admin@golproholdings.com](mailto:admin@golproholdings.com)

**"Invitation to tender for a) Gutter cleanup and repair b) Reception ceiling repair c) Designated Substance Survey at the Embassy of Greece and the Residence of the Embassy of Greece in Ottawa."**

The Embassy of Greece in Ottawa shall proceed to the signing of a contract for the **a) Gutter cleanup and repair b) Reception ceiling repair c) Designated Substance Survey at the Embassy of Greece and the Residence of the Embassy of Greece in Ottawa**, and calls the aforementioned interested company to submit a relevant offer for evaluation which should include the following:

**Embassy of Greece – 80 MacLaren Street – Ottawa**

**a) Gutter cleanup and repair b) Reception ceiling repair c) Designated Substance Survey**

**Scope of Work**

**A.**

- Supply all skilled labour, material, equipment transportation, disbursements, site supervision by licensed personnel, insurance, plus taxes for the cleanup and repair of the gutters.

**B.**

- Supply all skilled labour, material, equipment transportation, disbursements, site supervision by licensed personnel, insurance, plus taxes, for the repair wall and ceiling at the main entrance of the Embassy.
- prime and finish paint vestibule and main entrance and reception of the Embassy
- Colour to match with the existing

**C**

- Supply all skilled labour, material, equipment transportation, disbursements, site supervision by licensed personnel, insurance, plus taxes, for the designated substance survey (asbestos-Lead-Mercury-Vinyl Chloride- Coke Oven Emissions – Isocyanates – Arsenic – Ethylene Oxide – Silica – Benzene & Acrylonitrile)
- Cost for the material supply, equipment and transportation
- The price per unit, including taxes and VAT
- The duration of the offer

The award criterion shall be the lowest offer which should comply with the aforementioned terms of reference.

Tenders may be submitted in printed or electronic form to the Embassy Secretariat until **11 of October 2024**.

Interested parties must provide an IBAN bank account info.

Bids from companies other than those invited will not be considered.

The Ambassador

  
Ekaterini Dimakis

\*According to Law No 4412/2016 (as amended and in force)